



The Fred Hollows Foundation NZ

“Every eye is an eye. When you are doing the surgery there, that is just as important as if you were doing eye surgery on The Prime Minister or King” – Professor Fred Hollows

Role Profile

Mission:	To eliminate avoidable blindness
Contribution:	FHFNZ Clinical Quality Assurance Co-ordinator
Team:	Programs
Reporting to:	Programme Director
Representative of:	Clinical Governance Committee (Medical Director Chair)
Direct Reports:	-
Interaction with:	Academic Workforce Support.
Indirect Reports:	-
Date:	July 2017

Our Vision The Fred Hollows Foundation works for a world where **no one is needlessly blind.**

Our Goal To restore sight to the needlessly visually impaired by the provision of **sight-saving surgeries and treatments**, and by **training local eye health practitioners** to deliver eye care services in their own communities.

Purpose of Role	<ul style="list-style-type: none"> Support the Pacific eye care workforce to deliver services in a safe and appropriate manner. Mentor and transition the workforce towards self-sufficiency and autonomy Assist in the identification and development of new regional leaders Ensure cultural cohesion in the workplace and assist staff to be culturally sensitive when interfacing other clinical disciplines, patients, donors and stakeholders such as MoH and other organisations. Support the delivery of Workforce Support for doctors, nurses and technicians in The Pacific. Ensure and monitor compliance with Clinical Governance and Health & Safety policies and procedures.
Key Responsibilities	<ul style="list-style-type: none"> Manage the delivery of clinical and/or facility management training Modules to students at FHFNZ training locations as per development planning agreements Delivery, maintenance and introduction the FHFNZ suite of OT policies, procedures, work instructions etc., as per CGC guidance, in FHFNZ managed facilities Promotion to non-FHFNZ Managed facilities to adopt the same Participate with relevant associations and organizations to promote and adopt the same Management of quality assurance and clinic reporting within FHFNZ managed DR clinics, as per CGC guidance. Support and promotion of workplace health and safety in conjunction with FHFNZ Human Relations Teams. Provide Workforce support assistance in OT and DR clinical areas, including knowledge retention and development, when required Representative reporting on the Clinical Governance Committee – and management of action items relevant to portfolio Lead by example, and promote, staff cultural sensitivity, professional cohesion and professional development Assist staff to ensure culturally appropriate engagement with patients Advise the Program team on clinical facility builds, purchases and direction
Technical Skills	<ul style="list-style-type: none"> Registered Nurse or Medical Doctor – with current registration within own country – without practice disqualifications (Experience in adult/workplace teaching/training Experience managing clinical facilities and teams Desirable: Experience or qualifications in: infection control, sterilization services, operating theatre services, supply chain management, human relations and/or eye care

	<ul style="list-style-type: none"> • Desirable: Post-graduate qualifications in a relevant field
Key Competencies	<ul style="list-style-type: none"> • Desirable: Fluence in at least one Pacific Island language • Knowledge of or experience in international clinical development (experience in the Pacific region desirable) • Proven success in relevant clinical management role • Proven track record in clinical governance • Strong initiative, time management and tolerance to stress and working in unfamiliar environments • Ability to work from home unsupervised, travel regularly within The Pacific • Computer skills: Windows program such as Powerpoint, word and excel • Current passport without disqualifications
Budget Impact	<p>NZ\$65-70k per annum Contracted per annum Full time position</p>